

POTTER HEIGHAM PARISH COUNCIL

5 Sceptre Close, Hellesdon Norwich NR6 5HE

Tel: 07917841665 Email: potterheighamparishcouncil@gmail.com

ANNUAL PARISH MEETING 2025

Minutes of the annual parish meeting held on **Wednesday 23rd April 2025 at 7:30pm** in the Village Hall.

Present: The Parish Council Chairperson, S. Turner, presided over the meeting and the following Councillors were present: G. Ball, H. Bartlett, S. Chapman, R. Graves-Morris, M. Haslam, H. May, J. May, D. Pickering and B. Standen,

In Attendance: Parish Clerk L. Bateman, County Councillor Richard Price, Guest Speakers: T. Jones (Water Management Alliance). 4 members of the public.

Meeting was brought to order: 7:30pm

1. Welcome from the Chairperson

Cllr Turner welcomed the meeting and thanked everyone for coming. She thanked the Parish Councillors and the Parish Clerk for their support and hard work.

2. To consider apologies for absence

Apologies were received for Parish Cllr. K. Lowe , PC M. Pritty, District Councillor H. Blathwayt

3. To approve the minutes of the meeting held on Wednesday 24th April 2024

The minutes were **AGREED** as an accurate record and signed by the Chairperson
Proposed Cllr S. Chapman, Seconded Cllr D. Pickering, all in favour

4. To receive Parish Council Reports

a) Parish Council Chairperson

Cllr S. Turner then delivered a presentation (Appendix A) detailing the work and the successes of the parish council for the past year.

b) Parish Council Leads

Allotments: The report from Cllr D. Pickering was presented (Appendix B).

Sam2 Speed Awareness Monitor: The management of the SAM2 was currently in transition due to the leading councillor having recently resigned from the Parish Council.

Staithe: Cllr J. May reported there were some maintenance issues including broken mooring posts that were outstanding, duck waste was an ongoing issue that was causing health and safety concerns and occasional issues with boats staying overnight.

c) Financial Report (Clerk)

The Financial Report by the Clerk was presented (Appendix C).

5. Guest Speaker Tom Jones – Project Delivery Engineer, Water Management Alliance

POTTER HEIGHAM PARISH COUNCIL

5 Sceptre Close, Hellesdon Norwich NR6 5HE

Tel: 07917841665 Email: potterheighamparishcouncil@gmail.com

Tom Jones provided a presentation detailing the Upper Thurne Integrated Drainage Improvement Project (new pump stations). The presentation can be viewed at Appendix D.

Work on the project in Potter Heigham is currently paused until 2026 due to funding issues. The cost of the entire project to replace all the pumping stations on the broads is £250 million. 11 were being prioritised at a cost of £72 million.

There were concerns raised regarding emergency access to properties due to the initial preparation stages of the project restricting access to vehicles and pedestrians. Tom stated he would look into these issues.

6. To receive reports from community representatives and organisations.

a) County Councillor

The report from Cllr. Price will be uploaded to website. (Appendix E). Cllr Price gave an overview of Norfolk County Council budget and spending and flooding updates.

He explained that the feasibility study of Potter Heigham Bridge was not yet completed.

He provided updates on Local Government Reorganisation and Devolution.

b) District Councillor

No report submitted

c) Police

The report was received by the Clerk and would be available on the website for information (Appendix F)

d) Broads Authority

The report was received by the Clerk and would be available on the website for information (Appendix G).

e) Village Hall Management Committee

The report by D. Pickering was presented and he thanked the Parish Council for the grant towards the ongoing costs of the village hall. The report would be available on the website (Appendix H).

f) Soup and Chatter

S. Turner provided an update on the events

g) Parochial Church Council

D. Pickering provided an update on the church and thanked the Parish Council for the grant towards the grass cutting. The report will be uploaded to the website (Appendix I)

h) Stitchers

POTTER HEIGHAM PARISH COUNCIL

5 Sceptre Close, Hellesdon Norwich NR6 5HE

Tel: 07917841665 Email: potterheighamparishcouncil@gmail.com

Apologies received for absence – no report provided

i) Art Show

M Haslam provided an update on the Art Show. It had provided amateur artists opportunities to display and sell their work and has now been running for 32 years.

j) Potters Mardlers

H Eady provided an update on the Potters Mardlers group which continued to be very popular. They participate in a variety of entertainment events including afternoon teas, coach trips and concerts. They enjoyed a particularly successful easter event that was well attended by adults and children. Report can be viewed at Appendix J.

k) Any other reports received from local groups

None

7. Peter Sandell Award

Nominations of the Peter Sandell Award were open and the closing date was 30th May 2025.

8. Public Forum

There were no items raised by members of the public

9. Any Other Business

None.

Meeting closed: 8.55pm