

**Minutes of the Extra Ordinary Meeting of Potter Heigham Parish Council held
on Wednesday 1st September 2021 at 7.30pm in the Methodist Hall**

Present: Sheridan Turner (Chairman)
Robert Lovick
Stan Chapman
Robin Graves-Morris
Harry May
Claire Peat
Paul Rice

Claudia Dickson, locum Clerk

Also present: District Councillor Harry Blathwayt and 8 members of the public

1. Election of a Chairman

Sheridan Turner was elected as Chairman, proposed by Stan Chapman, seconded by Robin Graves-Morris, 6 in favour, 1 abstention.

2. Proposal to close the meeting

Robin Graves-Morris proposed a motion to adjourn the meeting and move all items for discussion to the scheduled meeting on the 15th September, Stan Chapman seconded. 4 members voted for the motion and 3 members against. The motion was carried and the meeting was closed.

3. Items for the Next Agenda

Parish Clerk vacancy
Councillor vacancies
Internal Audit report
Closed session to discuss matters in relation to the 2021 Internal Audit item 7
Appointments to Committees

4. Dates of the Next Meeting

Wednesday 15th September 2021, 7.30pm at Potter Heigham Village Hall.

The meeting closed at 19:45