

POTTER HEIGHAM PARISH COUNCIL

Tel: 01493 253041; Email: potterheighamparishcouncil@gmail.com
Chairman: Mr Paul Rice Parish Clerk: Mrs Catherine Moore

To Residents of the Parish,

You are hereby invited to attend the Potter Heigham Annual Parish Meeting on Zoom¹ on **Wednesday 21st April 2021, 7pm** for the purpose of transacting the following business:

1. To consider apologies for absence
2. To confirm the minutes of the meeting held on Wednesday 8th May 2019
3. Update on matters arising from minutes, if any
4. Presentation of the Peter Sandell 'Good Neighbourhood Award' 2021
5. Parish Council Reports
 - a) Parish Council Chairman (P Rice)
 - b) Parish Council Leads
 - i. Allotments (Cllrs Butler & Rice) *Report attached in second circulation*
 - ii. Drainage (Cllr May)
 - iii. Environment (Cllr Lovick) *Report attached in second circulation*
 - iv. Footpaths (Cllrs Lovick & Rice) *Report attached in second circulation*
 - v. Police (Cllr Standen)
 - vi. SAM2 (Cllr Standen) *Report attached in second circulation*
 - vii. Staithe (Cllrs May & Chapman)
 - c) Financial Report (Clerk)
6. Village Organisation and Other Reports *All reports will be circulated prior to the meeting, taken as read, and questions invited.*
 - a) County Councillor (R Price)
 - b) District Councillor (H Blathwayt) *Report attached*
 - c) Police (PC Tom Gibbs) *Report attached*
 - d) Broads Authority (M Willoughby) *Report attached*
 - e) Village Hall Management Committee (R Graves-Morris) *Report attached*
 - f) Trust Fund (S Chapman) *Report attached*
 - g) Parochial Church Council (D Pickering) *Report attached*
 - h) Methodist Church (L Monsey)
 - i) Ludham Primary School *Report attached in second circulation*
 - j) Civil Protection Co-ordinator (P Rice)
 - k) Art Exhibition (M Haslam) *Nothing to report*
 - l) Bowls Club (R Monsey)
 - m) First Potter Heigham Rainbows / Brownies (S Self) *Report attached in second circulation*
 - n) Norfolk Broads Dog Training Club (P Jordan)
 - o) Potter Heigham Stitchers Group (S Harris) *Report attached*
 - p) Potter Heigham Short Mat Bowls Club (D Frost) *Report attached*
 - q) Potter Hens (H Eady) *Report attached*
 - r) Tea Afternoon (A Fulker) *Nothing to report*
7. Parishioner's Question Time *An opportunity for parishioners to raise general questions or issues to the Parish Council for consideration.*
8. Any Other Business

C Moore

Parish Clerk
9th April 2021

¹ Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting from 6.55pm using the following credentials:
Meeting ID: 851 8615 3719 Password: 365665

MINUTES OF POTTER HEIGHAM ANNUAL PARISH MEETING
Wednesday 8 May, 2019, 7.30 p.m. at the Village Hall

Present: Mr. D. Pickering (in the Chair), Parish Councillors - Mr. G. Playford, Mr. S. Chapman, Mr. H. May, Mr. R. Graves-Morris, and Mr. J. Chasemore

Mr. P. Jordan (Dog Training), Mrs. M. Haslam, Mrs. A. Fulker, Mr. R. Smith, and Mr. D. Balls (Clerk to the Parish Council), Maxine Willoughby (BA), Keith Griffin (BA)

1. APOLOGIES Mr. S. Shepherd, Mrs. A. Holland, Mr. R. Lovick, Mrs. S. Self, Mr. A. Harford, Mrs. D. Richards

2. MINUTES OF 2018 ANNUAL PARISH MEETING

These had been circulated in advance, and were agreed as correct and signed by the Chairman.

3. PRESENTATION OF THE PETER SANDELL "GOOD NEIGHBOURHOOD AWARD 2018"

There were no nominations received this year.

4. REPORTS ON THE WORK OF THE PARISH COUNCIL

(a) Chairman's Report by Mr. D. Pickering

There were no extra meetings needed outside our usual 12, and attendance has been 86 % . I'd like to thank all members for their help in running the council efficiently by attending meetings, and other related meetings, on top of their usual duties as officers, and for bringing to the council's attention any matters needing action. Mrs Wendy Parker and Paul Rice resigned from the council earlier this year and because of the impending local elections were not replaced. Once again David has gone above and beyond his duties as clerk in the work he has done for the Parish – thank you.

I'd also like to thank our County councillor, Richard Price for his help with County and District issues. Last but by no means least I'd also like to thank our District councillors : Paul Rice and Marion Millership for promoting our views to North Norfolk District Council, I am sure their influence has helped our causes.

There have been 16 planning applications in the last year. A lot of time has been spent by the Council, Paul and Marion trying to resolve the issues over Glebe Farm, Marsh road. The District Council has at last refused permission for the conversion of farm buildings to 4 homes and refused permission for a gym as well, although it continues to operate illegally. Whether there is an appeal against these decisions remains to be seen.

The problems with Norfolk Broads Caravan Park appear to be being resolved now there are new owners in charge.

There still issues with the flooding and mooring at the staithe. The Broads Authority say the flooding on the staithe is not their responsibility, so perhaps we should deal with it. The Broads Authority in general seem to have adopted a position of ignoring the Council's requests and are extremely challenging to deal and appear to be a law unto themselves.

We continue to ask for the widening of the footpath along Bridge road. Highways say it is programmed for this year but they said that last year. We are the ones who get the flack when the authorities let us down, which is unfair. The Community Speed Watch scheme is struggling to get volunteers and get off the ground. In the meantime we have indicated to neighbouring Parish Councils we would like to join their mobile speed camera scheme.

The Parish Council has started down the path of having a possible Community Led Housing Scheme in the village. There has been a well attended public meeting, a ballot where a small majority voted in favour of the idea and a public consultation on a possible four building sites. The council has voted in principle that a small area of land at the Pollards allotments might be sold for building purposes. There are many more steps along the road; not least is the formation of a village steering committee. It will be a many months before things become clear, as to the way forward.

It has been disappointing that the Good Neighbour Scheme has disbanded as an organisation. However the tea afternoons continue under a different guise; the lifts to the doctors are organised privately now, and the Trust Fund pays for the weekly medicine pick up from the doctors' surgery. We thank all those involved in keeping these vital services going.

The 3 rivers footpath committee has been disbanded for lack of officers.

My thanks go to the VPMC lead by Robin for the continuing improvements to the village hall, including the new windows.

I'd like to conclude by expressing my thanks to David our clerk and to all the councillors, past and present, for their support during these last 10 years (it doesn't seem that many), and I wish you well for the future.

(b) Allotments Report by Mr. G. Playford

Green Lane Allotments

The Green Lane garden plots tenancies have now all been taken during the last year albeit 3 were issued to tenants from adjacent villages. I must say that all of the garden plots are well looked after and maintained to a very high standard.

Hedge trimming has been carried out on track to allotments and adjacent to main road

Matt Monk of Catfield has also resurfaced the track to the Green Lane allotments at a cost of £1500

Pollards Field Allotments

All of the field allotments are currently let and in good order.

The gates are still in good order apart from one which has been hit and awaiting repair by Kenny Bush, however Mr. Playford keeps an eye on these gates and carries out necessary repairs and adjustments when required.

Norfolk County Council will not be raising the allotment rents until 2021 review - I must say they are still very cheap when the price of arable land is at an all time high.

(c) Drainage Report by Mr. S. Shepherd - Nothing to report.

(d) Environment Report by Mrs. A. Harford

Environmental aspects of village life continue to be monitored and problems dealt with as soon as reported.

Recycling bins in the village hall car park are being used, but quantity has diminished, especially glass now that it can be placed in household green recycle bins.

Fly-tipping continues to be a problem especially with fly-tipped asbestos sheeting on the Middle Wall which is still un-resolved, however other fly-tipping issues are reported regularly to NNDC as soon as observed. With charges for using recycling centres for DIY waste this is again likely to increase.

The seats around the village are clean and are kept in good repair, although the one outside the Church will soon need replacing. The bus shelter opposite the post office is kept clean and litter free, although due to its age it will soon need replacing subject to available funds.

Dog fouling is still a problem and dog owners are reminded that they are legally required to pick up after their dog. The new dog waste bin in Dove House Lane has helped, and another new one will soon be installed on Station Road/Main Road junction mind you some people still do not pick up.

Overall the village is kept tidy and residents are thanked for their input.

(e) Footpath Report by Mr. S. Shepherd

There is very little to report, apart from fallen trees blocking paths, and broken fingerposts. As usual there are the same problems that arise every year, namely part of Footpath 4 not being reinstated after ploughing and Footpath 18, along the Horsefen Bank being overgrown. It is unlikely that either of these will go away in the short term, the first being down to the attitude of the farmer and the second, a question of timing, as the Horsefen Bank is always cleared, it is just a question of when!

(f) Financial Report by Mr. D. Balls

I am again grateful to Mr. Paul Rice and Stan Chapman for scrutinising the financial records after the end of each quarter, and to Mrs. Glenda Tooke of Rollesby, the independent internal auditor, who examines the annual accounts and records in advance of the formal audit. The last audit produced no matters requiring attention. The accounts for the year just ended will again be sent for audit in June this year.

As usual, I have prepared for information an un-audited Receipts and payments statement.

Final accounts for the year ended 31 March, 2019 will be available from the Clerk once they are signed at the AGM on 15 May, 2019. For the year 2018/19 the precept was slightly increased by £200 on previous year which shows due consideration and prudence all round by all parish council members.

Allotment expenses were low this year, apart from £90 hedge trimming by Mr. Playford so all in all the allotment account is currently in a very healthy position albeit we are having the Green Lane track resurfaced this year at a cost of £1500

The Clerk's salary/PAYE was up last year due to administration of the new Data Protection Regs, village hall costs were also up mainly due to grant of £606 towards new windows, albeit VAT will be claimed back, and donation of £194 towards Bowls Club fencing.

With continuing low rewards being paid on the council's savings account with the Cambridge & Counties Bank, they are still offering a decent return of 1.55% returns on our savings.

The Parish Recycling Banks on village hall car park made a profit of £812 which is £97 down on last year's profit which will again help towards parish funds and bringing down precept figures each year. Regrettably this income is not helped by kerb-side collections by NNDC.

All in all I am satisfied that the Council has conducted its financial affairs carefully and thoughtfully throughout this year, and must finally take this opportunity of thanking all of the parish council's members for their efforts in helping to keep our **outgoings down**.

5. REPORTS FROM OTHER FORMAL BODIES

(a) County Council – No report

(b) North Norfolk District Council Report by District Councillor Mr. P. Rice – No report

(c) Broads Authority by new Ranger Keith Griffin, Broads Authority report 2019

Rangers-Robin Allard, the Ranger for Potter Heigham, retired at the end of December 2018. Myself Keith Griffin will take over the area. Maxine Willoughby is the other full time Ranger and we also have two Seasonal Rangers, Stephen Fairbrass & Matt Larkman

Volunteers - We are now back up to strength with 4 regular volunteers cutting and strimming the moorings and litter picking. Dog fouling, especially on the Martham & Repps Bank mooring, continues to be an issue for our volunteers and we are working with the GYBC Environmental Ranger on this matter. We will back any action deemed necessary to remedy this problem including prosecution if it is witnessed by our team members.

Potter Heigham Staithe parking - We have started discussions with North Norfolk District Council to see if we can use their powers to control parking on this area. Initial conversations have been promising and so we hope this will be a way forward to ensure the enjoyment of the Staithe area by all.

Potter Heigham Staithe mooring - This is covered by Byelaw 61 and Navigational Warnings have been issued to those who continue to abuse the moorings. The whole team is monitoring the use of the staithe. The regular boats that moor on the staithe have all been talked to by myself and informed that if they persist on mooring there past the 24hrs time limit then enforcement action will be taken.

Potter Heigham Bridge Green - The old willow stump has been removed and the ground levelled up with over a hundred tons of top soil placed on the green with grass seed. The grass is now coming along nicely and the mooring was opened just before Easter. Bridge Green will remain at present a 2 hour mooring and some of the capping has been replaced and ladders replaced.

Bridge Green basin- This has been refurbished as a 24 hour mooring up to our usual high standards with a ladder, signs and throwing lines etc.

Other issues-Speed checks continue, we have an illuminating speed check sign which we move to different areas around the Thurne and Lower Bure. Late patrols and radar checks are planned.

Enforcement -As there is no longer a requirement for toll plaques there will be an emphasis on vessels complying with the byelaws regarding Registration Numbers. Notices of Contravention will be followed up with compliance checks will take place. This is still on-going for this year.

Potter Heigham Old Bridge- Two signs for the Bridge will be put in place on 29/04/2019 when Norfolk County Council Highways are doing some work on the bridge.

(d) Village Hall Management Committee Report by Mr. R. Graves-Morris

It is very encouraging that those groups and societies that meet regularly at the Hall are doing well. Brownies and Rainbows continue to expand, Short Mat Bowls plans to run on Mondays through the summer and it was encouraging that the Village Hall Tea Party is thriving. Year round weekly bookings include The Broadland Dog Training Club, Slimming World, Stitchers and The Yoga group; the Brownies and Rainbows meet throughout in term time throughout the year. Rebels Bingo continues to meet every other week and supports the Hall in many ways. There has been a rise in "one-off" bookings and a recent party-organiser said that we have one of the best local facilities at this Hall. Sadly, we still have to contend with issues such as having to regularly replace tea towels, kitchen ware, and black sacks that "disappear" as well as dealing with small instances of vandalism in the children's play area and messing in the Hall. The committee decided not to increase the charges for Hall hire this year.

As always there are many people who support the Hall in different ways. The committee has met four times over the last year and a number of members take on responsibilities that require regular "care taking" duties to keep the property safe and secure, as well as the bookings and finances running smoothly. We are very grateful to David Balls for getting back on board as our secretary. It is the ongoing weekly support from people like Louise Parker and Jenny Cook who ensure that the facility is in good order and fit for purpose. The field, verge and grass areas are maintained by Barry Payne and many maintenance tasks in the Hall and Children's Play Area are undertaken by Paul Gladden both of whom respond quickly and efficiently to our needs as and when they arise. The Bowls Green is always a credit to the Bowls Club and the whole property reflects well on the village.

We have completed the final stage of the structural work on the Hall and Pavilion. Whilst we still need to replace the Hall ceiling and floor and then decorate, the major works have been concluded- a complete electrical rewiring, new toilets, new rooms where the lean-to garage existed, new windows have been fitted in the main hall, the annexe and a sliding window in the kitchen. All of these should enable us to make large savings on the high winter month electric bills as well as improving the overall appearance of the building.

The extensive work was initially spearheaded with a generous private donation followed with grants from the Big Society, Norfolk Community Foundation, Potter Heigham Trust, the Parish Council and many donations from local organisations. A donation from the Art Exhibition specifically financed the replacement kitchen floor. The treasurer reminds us that we depend upon donations and fund raising to enable improvements to be made and we are very grateful to the generosity of Rebels Bingo, Broadland Dog Training Club, Potter Heigham Good Neighbour Scheme, The Art Exhibition, Cecelia and Harry May, Jenny Cook, Louise Parker for their Tombolas and Quiz nights. It is to be hoped that more people and groups will enjoy using the Hall and play areas in the summer.

Thank you to everyone who helps to keep the Hall running so well and accident free. The AGM will be held on July 3rd at the Hall at 7.30 p.m.

(e) Trust Fund Report by the Chairman Mr. S. B. Chapman

The Potter Heigham Trust is constituted by a trust instrument and is a registered Charity, No 209517. The Charity Trustees during the year to 1st April 2019 were:

Mr S. B. Chapman JP (Chairman) (co-opted)

Mr D. Pickering, (nominated)

Mr S. J. Shepherd, (nominated)

Mrs M. Bondi, (co-opted)

Mr S. B. Chapman JP is also the Clerk to the Trustees

The body of the trustees consists of Two nominated trustees and two co-opted trustees. The co-opted trustees are appointed for a term of five years at a special meeting, whilst nominative trustees are appointed for a term of four years at a meeting convened and held according to the ordinary practice of the Parish Council.

The principal object of the Charity is relief, either generally or individually, of persons resident in the Parish of Potter Heigham who are in conditions of need hardship or distress.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The focus of our activities remains providing fuel, making grants of money or providing for or paying for items, services or facilities calculated to reduce such need, hardship or distress.

The Appropriation of the benefits of the Charity are made by the trustees at meetings of their body and not separately by any one individual trustee. The main sources of income to the Charity are from investments in Charities Income and Investment Units, also from interest from monies held in a savings account at the Cambridge and Counties Bank.

During the past year, the charity has made, grants, gifts and donations to the total of £14572 this included: -

Contribution of £650 towards the costs of a group of volunteers collecting prescriptions for residents from the local Doctors' surgery etc.

Assistance with residents heating costs accounted for £11060

A contribution of £924 was made towards the cost of two new crash carts and two mini Doppler Machines Ludlam Surgery.

Also, a further £1430 was donated to other Local organisations. This included the Brownies/Rainbows and local Churches, and finally a sum of £200 was donated to keep the tea afternoons in operation.

The Charities Policy on reserves are:

(a) To maintain an investment level which will give an adequate income to allow continued payment to beneficiaries.

(b) The current cash monetary reserves of £45,471 are adequate, but should economic climate change, this may need to be reviewed.

(c) The Trustees meet in accordance with the Trust's rules and finance is always discussed.

We confirm that to the best of our knowledge no major risks have been identified.

(g) Parochial Church Council Report by Mr. D. Pickering

The PCC would firstly like to thank the Parish Council for continuing to pay for the cutting of the churchyard grass; it is much appreciated. Without that help it would not have been possible for the PCC to once again have paid it's Parish Share of £8,855 last year. Our thanks must also go to all those who help in and around the Church whether it is cleaning, flower arranging, tidying the graveyard, or fundraising, etc.

I'd also like to thank all those who open and close the church every day to keep it open for visitors. Going by the comments in the visitors' book it is much appreciated that the church is kept open.

There is a combined service with Catfield, Hickling and Ludham on the first Sunday of each month at each church in rotation. We continue to have services at St Nicholas on other Sundays, sometimes sharing with Catfield.

We have a very small regular congregation and it is only with the help of local parishioners, too numerous to mention individually, that the church continues to be available to all.

(h) Methodist Church Report from Mrs. Parker

During the last year we have said farewell to our minister Rev.d Nigel Clements . Unfortunately a suitable replacement was not found but we now are pleased to have Shaun Cushion our lay worker in charge of our church pastoral care.

We continue to fold our first Sunday special services around the Martham section all starting at 11am they are all very well supported. The other weeks we continue with our normal 10am services which are lead by a variety of preachers from the Norfolk Broads circuit. There are other services, such as Prayer and Praise (Third Tuesday evening in the month) and a Sankey service (held once a quarter during the year which is with older type hymns) and the occasional extra services for special times, such as a memorial service for Hilda Stimpson who used to live in the village.

The Martham Singers continue to meet for rehearsals on the 1st and 3rd Mondays at 7-30. Our monthly coffee morning is still well attended everyone is warmly welcomed to join us at both of these whether they attend church or not.

During the year we have held a united carol service, an Easter breakfast followed by a service, a fund raising event with music by the Loddon Brass Band ,an evening of singing by Carol and Paula, and a fund raising coffee morning , We were also pleased to receive a visit from a group from churches in Lowestoft who joined us for light refreshments during one of their coach outings. The annual

Church Fête was once again held at Long Meadow and attracted a large number of people from outside the village. We are pleased to have welcomed quite a few holiday makers to our services during the last year and hopefully will continue to welcome new members to our congregation in the future.

(i) Ludham Primary School and Nursery Report by Mr. D. Pickering

Thank you for your invitation to write a report about Ludham Primary School for your Annual General Meeting. The school is an important part of the local community and it is pleasing to know that the parish council maintains a keen interest in how it is performing.

It has been a busy, productive year at Ludham Primary School and Nursery. The former Headteacher, Mrs Heather Delf retired at the end of the previous academic year and Ludham was helmed for the first half term by a recently retired school leader, Mr Alan Williams. Since I started in post as Headteacher on October 29th 2018, I have been impressed by the attitudes and learning behaviours exhibited by the children and the effort and care taken by the staff. We have an effective Governing Body. Parents and wider families are also very supportive of the work of the school and it feels like a very strong community which works together to provide the best possible education for all children.

The school currently has 110 children on its roll and is organised into four mixed-age classes – Nursery/Reception, Y1/Y2, Y3/4 and Y5/6. Two children are currently transported from Potter Heigham to Ludham each day by local authority mini bus. Each class has its own full-time equivalent teacher, some of which are part-time job shares. We have a high number of teaching assistants who also support children's learning. The pressure upon school funding has been in the national news a lot recently and while money is very tight, we are pleased that we have been able to maintain the same high level of staffing for the next academic year.

Standards in the core areas of reading, writing, maths and science have historically been good at the school. While Key Stage 2 SATs data took a dip in summer 2018, indications from the current cohort suggest that this year's outcomes are again much stronger and will be broadly in line or better than that of other children nationally. Our school improvement priorities this year have included work to increase attainment in reading, improve children's vocabulary and enable pupils to use and apply their skills better when tackling maths problems.

Although Ludham Primary School and Nursery is not a church school, we have strong links with both the local Anglian and Methodist denominations. We have a variety of different visitors in for Ludham Primary School & Nursery assemblies every Wednesday and are delighted to have representation from both communities on our Governing Body. The children attended St Catherine's Church for harvest and Christmas services this academic year and also took part in an Easter Experience day at the Methodist Chapel last month. We have re-launched our school values, which are based on Christian values such as 'courage' and 'perseverance', and explore one particular value each half term in assemblies.

One of the areas where Ludham school particularly shines is in the opportunities we provide for curriculum enrichment. There are a great number of extra-curricular clubs offered throughout the week, including cricket, judo, sewing and choral society. The older children are also keen to offer clubs and more recently, some Y4 pupils have set up a Friday lunchtime Story Club when they take the time to read to smaller Reception-age children. Children in Y6 have also organised a playtime tennis club to help younger children improve their skills. I believe that primary children should be offered as many different opportunities as possible and we are keen to further expand our curriculum enrichment in the future. Later this term we have a school camp organised, so the children can experience their grounds in a different way. There will be a camp fire, they will set safe mammal traps and use a bat detector during this event.

Music is a vital area of the curriculum for our school and we provide a specialist music teacher for all children in Year 1 upwards. Our choir and choral society often represents school at local events. On Saturday, the choir performed at a craft event at St Catherine's Church, in Ludham and on Friday 26th April, our choral society sang in front of a packed audience at an evening of expressive arts at Flegg High School. Our dance club also performs twice a year to a large audience. We are currently investigating whether we can offer more individual and small group instrument tuition to children.

We are also keen to provide opportunities for our children to take part in a wide range of competitive sporting events. This year, a large proportion of Ludham school children have competed against other local children in football, cricket, swimming events to name but a few. This is also something we aim to further increase in the future.

Ludham Primary School and Nursery has a well-established reputation for its excellent Business Club. This year, the club, which runs during lunchtimes, has raised a significant amount of money by creating and selling items such as Christmas table decorations and Mother's Day gifts. In February, the children were given a £1 loan by the Micro Tyco charity and challenged to grow it into as much money as possible in a month. The children used this to make and sell healthy smoothies to their friends on the

playground and managed to make £100 in profit! All money was donated to the Wildhearts charity which provides grant funding for small-scale entrepreneurs in developing countries to enable them to get their businesses off the ground.

Another success this year has been a sponsored reading challenge started by one of our Year 2 pupils. The children were challenged to read as much as possible during February and ask their families to sponsor them as well. The whole school raised an amazing £800! This was granted to the Norfolk Reading Project charity, which supports children across the county to read through a volunteer scheme. Representatives from the charity came into school to be presented with their cheque by Evelyn, in Year 2, who came up with the idea. We were blown away by the efforts everyone went to in order to raise so much money. It was fantastic!

It is clear that Ludham Primary School and Nursery is greatly valued by the local community and is well placed to push forward to even bigger and better things in the future. We will look forward to continuing

(j) Civil Protection Co-ordinator by Mr. P. Rice – No report

6. REPORTS FROM COMMUNITY GROUPS AND ORGANISATIONS

(a) Art Exhibition by Mrs. M. Haslam

This was the 26th holding of the Annual Art Exhibition and I'm pleased to say, it is looking at the moment that it was as successful as the last few years. There are bills etc to come in yet.

My grateful thanks as always go to the wonderful group of people whom I don't even have to ask – they just arrive to set up on Friday and dismantle on Monday afternoon, amongst other things.

Unfortunately Charlie was away celebrating a significant birthday this year and Steve helped set up on Friday but hurt his knee on Saturday, so it fell to just Donald, James and Ian to dismantle on Monday afternoon.

I think to say that was “quite a job” would be an understatement. It didn't end there for Donald as he then went and dismantled the signs on the A149.

Many thanks to Ian Dormer for his continued help during the weekend. We were a bit short on people to man the door but we managed between us.

Thank you also to Jennie Beckett who prints the catalogue free of charge and who also helps book in the artists on Friday and help clear up on Monday afternoon.

Charities

St. Nicholas Church Restoration Fund

Louise Hamilton Cancer Care Trust

NARS Norfolk Accident Rescue Service – specialised care

Potter Heigham Brownies and Rainbows

Potter Heigham Village Hall

(b) Bowls Club Report by Mr. R. Smith

We have started playing this season and the green is playing well, thanks to the scarifier being used to collect unwanted moss etc.

We have received cheques from the VHMC and the Parish Council and on behalf of the Club we are most grateful.

The wire fencing next to the car park will be erected in September this year at the end of the current season.

(c) First Potter Heigham Brownies/Rainbows Report by Mrs. Stephanie Self – No report

(d) Dog Training Club Report by Mr. J. P Jordan

The playing field surface is now repaired and with occasional attention to moles and regular mowing it is now fit for purpose. Two Dog Shows were held with profits and donations going to the VHMC.

We continue to train on Tuesday and Thursday evenings and occasional Sundays for Training Days and Kennel Club Good Citizen participation.

Thanks to the Parish Council and the VHMC for their hospitality of this hall in enabling us to educate the general public in dog care and the art of dog handling.

(e) Potter Heigham Stitchers Group by Mrs. A. Holland

The Stitchers Group continues to grow with ladies also now coming from other surrounding villages. We do various types of stitching, and knitting has become the “in hobby” lately, and we have quite a few knitters amongst us.

Our meetings are very happy and sociable.

(f) Potter Heigham Short Mat Bowls Club Report – No report

(g) Potter Hens by Mrs. D. Richards

It is now three years since I took over Potter Hens, how quickly those years have gone.

Throughout that time we have had a constant flow of members, some old and some new. We have been on many trips including Springfield Shopping Centre, not only to shop but also to see the beautiful gardens, we have had trips to Bury Market Day, Bury Christmas, Sandringham Christmas and Norfolk Show Ground Christmas Crafts to name but a few.

We held a Macmillan Coffee Morning as well as a Christmas Craft Fare. £450 was raised for Macmillan and the proceeds from the Christmas Craft Faire was split between the Village Hall, the Church and Potter Hens.

We have also included a Quiz and Bingo on alternate months which can be quite hilarious especially when all the bingo balls come out at the same time.

Unfortunately, I have missed out on three coffee mornings though illness and knee replacement so I am looking forward to getting back into it again for May.

We are hoping to have a hand in the horticultural fare which Wendy Potter did last year but need to speak to a few people first.

We will definitely be having a Christmas Craft Fare in November as last year's went so well.

I would like to thank so many people for helping out, Margaret Bond and Heather Bunning for helping me set the hall up right from the start. Dorothy Rainbird, Carol Causton, Sheena Jarman, and I apologise for any names I have missed as everyone has helped in one way or the other.

(h) Tea Afternoon by Mrs. A. Fulker

We are grateful to the Trust for enabling us to continue, we are also very reliant and grateful to all the volunteers who help and the good news is that the number of volunteers has increased. Visitors are now welcome which helps our funds with their raffle participation as we are very keen to keep this event going.

7. OTHER REPORTS. – There were no other reports

8. A.O.B. – There was no other business to discuss.

The meeting closed at 8.38 pm. and was followed by refreshments.

Potter Heigham Allotments

This past year the track at Green Lane allotments has been repaired and the allotments in general have been kept in good order. After request from tenants on the Green Lane allotments close to the A149, we are looking into costs for the provision of an additional tap.

We currently have a waiting list with request for at least two small allotment plots. Last season, a field gate was stolen from the Market Road field allotments and has since been replaced.

Paul Rice, Joint Allotments Officer

Annual Parish Meeting 14th April 2021

Footpaths/Environment (Cllr Robert Lovick)

I continue to monitor the conditions of our footpaths on a regular bases and I would encourage all residents to report damage/subsidence through one of our Council Members, the Parish Clerk or the Village Website.

During the COVID lockdown we noticed an increase in dog walkers and bearing in mind the numbers using the village footpaths there were only a few minor incidents of dog fowling.

Environment

All reports of waste deposited within the village are passed onto the appropriate department of the North Norfolk District Council. Sadly not all such notifications of the dumping of waste in a public area are followed up by the District Council immediately.

For the last 3 months I have reported the dumping of two car tyres on the grass verge between the A149 and Market Road and to date they have still not been collected. Further consultations with the Council will be expedited at the next Parish Council Meeting.

I would ask all residents to be vigilant about 'Fly Tipping' and if such incidences are witnessed descriptions of the offenders are noted, including the time and date, especially car details and if possible a car registration number. This can be reported to any member of the Parish Council or directly to the North Norfolk District. We can take some comfort from the fact that we do not have a major problem with 'Fly Tipping' in this village.

The Council is planning to organise a 'Village Litter Pick' as soon as the COVID restrictions allow. Once a date has been set it will be circulated in the Village Magazine and the Parish Website.

Cllr Robert Lovick
13th April 2021

Summary of Parish Council Accounts 2020/21

Receipts

	<u>2019/20 (£)</u>	<u>2020/21 (£)</u>
Precept & Shortfall Grant	12,394.00	14,000.00
Allotments	2,403.83	2,358.50
Recycling Credits	892.36	762.18
Interest, Recharges and Other	1,668.12	1,195.62
VAT Reclaim	594.99	1,589.97
TOTAL	17,953.30	19,906.27

Payments

	2019/20 (£)	Budget 2020/21 (£)	Actual 2020/21 (£)
Churchyards	1,561.00	1,500.00	1,606.00
Insurance	1,053.53	225.00	1,075.84
Salary & Expenses	6,026.26	5,945.00	5,416.51
Chair Allowance	0.00	300.00	0.00
Admin & Training	239.74	210.00	316.31
Audit	30.00	30.00	0.00
Subscriptions	626.36	440.00	307.04
Village Hall	4,093.33	4,500.00	4,500.00
Recycling	141.00	160.00	122.55
Outside Spaces	1,017.49	1,296.00	1,491.89
Allotments	3,261.94	0.00	1,159.34
Section 137	450.00	340.00	280.00
TOTAL	18,500.65	14,946.00	16,275.48
VAT	1,589.97	560.00	1,399.51
TOTAL	20,090.62	15,506.00	17,674.99

Bank Reconciliation

Opening Balance at 31st March 2020	23,620.57
Total Income	19,906.27
Total Expenditure	17,674.99
Closing Balance at 31st March 2021	25,851.85

Report to Potter Heigham Village Meeting 2020/21

District Councilor Harry Blathwayt. Hickling Ward.

07970298696 harry.blathwayt@north-norfolk.gov

Chairman; Standards Committee

Vice Chairman; Licensing Committee

Member; Overview & Scrutiny Committee

Member; Governance, Risk & Audit Committee

Member; North Norfolk Coastal Forum

Outside Body Representative to:

Broads Authority Member, Navigation & Planning Committees

Broads Independent Drainage Board. Norfolk Rivers Independent Drainage Board.

Broadland Futures Initiative. Upper Thurne Working Group. Broads Local Access Forum.

This year has been a challenge like no other for us all and for North Norfolk District Council it has been extremely demanding on all our resources.

When the first lock down was announced NNDC reorganized the officers and staff, taking them away from their normal duties to deal with the emergency. Crisis Hubs were set up in all the market towns and ours was in Stalham. They were responsible for distribution of emergency supplies and supporting local volunteer groups. They dealt with a high demand of special requests basic food needs, special dietary needs, protective equipment, pharmaceutical deliveries, social support and much else. They were able to offer support to local businesses regarding financial and the operation advice in light of all the new rules. The homeless were given safe shelter and helped off the streets to a safer environment. As a Council we are legally responsible for the homeless and have purchased properties around the district to provide safe clean accommodation. These Hubs worked with local volunteer groups which if not existing already sprung up overnight and required advice and some help with coordination. I will take this opportunity to thank all of you helped your neighbors and communities either by volunteering or by just quietly getting on with it. All such efforts to some extents have helped mitigate Covid numbers in the District to well below the national average, though very sadly we have lost far too many to this awful disease.

The offices in Cromer dealt with the business support grants and have been recognized nationally for the efficiency and speed that the various grants have been distributed. Test and trace services have now been devolved to many District Councils including North Norfolk in recognition of their efficiency. Every department have had a pile of extra and different work brought on by the crisis to deal with. For instance, many more households and businesses have been applying for rate relief. As most Council officers and staff are now working from home and with all the changes incurred by this, they have all been remarkably efficient. If any resident has had to wait longer than they should for any Council Service because of this extra work load, please contact me so I can try and help speed things up.

Managing the Council budget has been a roller coaster ride with new demands and challenges off set by grants and efficiencies. A new management structure is being implemented with the resulting savings to accrue in future years. However, we have managed to arrive at a balanced budget. We resisted calls to bolster already sufficient reserves and held our share of the Council Tax with no increase to our hard-pressed citizens. We are the only Council in Norfolk to do this. We were also the only Council in Norfolk whose members did not vote for a raise in their own personal allowance.

While all this has been going on; we have started the new Waste Disposal Contract with the new greener vehicles now operational, I hope you have noticed the quieter, cleaner service. We have been one of the few Councils in the Country to retain a full waste disposal service including garden waste throughout this crisis, all be it with a short weather induced interruption. Thanks must go to our exceptional refuse collection staff for a sterling effort. The planning portal soft wear has been updated to provide more information to all interested residents. Not all the resulting glitches have been ironed out yet, I have been assured that the work will be completed by the time this report is submitted. The new swimming pool in Sheringham has been the major capital project for the Council, this is being delivered within time and within the adjusted budget. We have made the most of lockdown in as much as the old Splash has been demolished ahead of time and at lower cost.

Locally the Council provided a Sustainable Communities Grant to Potter Heigham Village Hall and I congratulate the Village Hall Committee on the speedy installation of Solar Panels to the roof and all additional work involved in this successful project.

The Climate Change is also presenting its own problems with increased rain fall in winter and droughts in summer. Potter Heigham is not alone in suffering from this but owing to our low-lying area we are more prone to flooding than much of the District. The most distressing affect has been the devastating impact to residents of flood water entering their houses on Christmas Eve. The delayed (due to Covid) North Norfolk Environmental Policy will be announced this month and will impact on all our decision making, most importantly on planning decisions. One of our first votes to Full Council, when taking control in May 2019 was to declare a Climate Emergency in North Norfolk apart from planting a vast number of trees, this will be the strategy for mitigating the effects of this global emergency locally. As can be seen by the list of bodies I am a member of, the common thread among them all is how to deal with these challenges in Norfolk.

I regret very much that the Community Led Housing Scheme for Potter Heigham has hit the buffers for now, the main reason being that the interested Housing Association has pulled out. I had hoped this scheme would have delivered affordable housing for local families, locally. If any resident wants to contact me regarding this please do, Ideas on how to reignite this project would be most welcome.

All indications point to a remarkably busy summer for all Broadland villages, please welcome the visitors but keep safe abiding by the rules and guidelines and hopefully we can continue to return to a safer, more normal future.

Cllr Harry Blathwayt

Annual Police Report for Potter Heigham April 2021

I hope this finds you all well. Let's hope that over the coming few Months we can begin to return to some sort of normality. It is important we all remain vigilant in the knowledge that the virus is still very much with us and as measures are eased the risk remains. We can expect a busy Summer period with many choosing to holiday in the UK and visitor numbers are bound to be high in our area. It has been an unusual year with demand being somewhat different to in previous years across the area.

As you all know we have had a run of fraud type offences targeting the vulnerable via the phone. These offences had come in various guises including bogus police officers, internet service providers, DWP AND Covid vaccination staff offering quick vaccines for a fee. All the fraud attempts and some successes have involved persuading victims to either disclose their personal and banking details, or in some cases getting people to go to the bank and withdraw their savings which are then collected by the fraudsters posing as officials. The key to tackling this type of crime has been getting the message out to the community about fraud, how to deter it and where to report it to. I have put bulletins in local free papers like the Town and Country News and given out leaflets at post offices to be handed out to customers. There has been a concerted effort to educate online and via the media from the force, but we are aware that not all our residents have this facility, hence efforts to get the message out in other ways.

Covid has featured significantly in our demand over the year in different ways. There has been a commitment to pro-active patrolling across North Norfolk, particularly in areas where there is likely to be heavier footfall from visitors. We have also had dedicated Covid response officers every day to deal with calls from the public reporting breaches. The type of breaches we have seen were in the main unnecessary travel and visiting holiday or second homes. There have been some gathering breaches but not on the large scales we have seen in the media in more urban settings.

Reported crime has been down as have other incidents like road traffic matters and public order and this is to be expected during a year when we have had long periods of lockdown and restrictions. However, we have I think dealt with more issues linked to domestic incidents and mental health. Again, this is not surprising in the climate we have been in.

So, what has been happening in your area in the year to 01st April 2021.

There were 173 issues and incidents reported to or dealt with by the police over the year. To give you a flavour of what we have been dealing with the calls included the following.

33 Domestic incidents and Domestic Crimes

19 Suspicious Circumstances

17 Covid Breach incidents

15 Road Related incidents including collisions and offences

12 Concerns For Safety and Missing Persons

12 Violence and Public Order incidents

9 Abandoned Calls

7 Thefts Shops and Theft Other

6 Concerns for Safety

2 Sexual offences

2 Theft of vehicle (Boat and scooter)

2 Fires

1 Blackmail

1 Burglary Residential

1 Burglary Business and Commercial

Broads Authority Report 2021

Rangers- Keith Griffin, the Ranger for Potter Heigham, moved areas at the end of March 2020. Maxine Willoughby is now the Potter Heigham area ranger. In July 2020 Peter Worrall joined the team as the new full time Ranger. Stephen Fairbrass & Matt Larkman continue in the role of Seasonal Rangers. The Broads Authority has also appointed 4 new Assistant Rangers this year. Mark Absalom has joined the Thurne team in this role.

Volunteers – It has been a difficult year for Volunteering. Once restrictions allow, our 4 Potter Heigham site specific volunteers will be back to continue the regular cutting and strimming of the moorings and litter picking. In the absence of the volunteers the Ranger Team have been continuing this work.

Potter Heigham Staithe Parking - Parking enforcement is now in place on the Staithe and appears to be working well. Enforcement is on behalf of the Broads Authority by Kings Lynn Borough Council who undertake enforcement for North Norfolk District Council, under the “Off street parking places order 2012 variation 8”. The parking order was arranged through NNDC using their normal process.

Potter Heigham Staithe – During the last years “lockdowns” the Broads Authority has not enforced Byelaw 61 (Use of moorings for specific periods) on its moorings in line with the Government advice of essential travel only. In the periods between the lockdowns the Staithe has been monitored by the team, byelaws were applied and navigation warnings were issued to those who did not adhere to the byelaws.

The Staithe “duck pond” flooding was repaired by contractors in September 2020, with drainage installed, which appears to be working well with no problems this winter.

Due to the high concentration of ducks on the Staithe the capping is scrubbed periodically and treated with an anti-algae agent. This will continue.

The tree on the Staithe near the Old Bridge has been trimmed back to ensure it does not obstruct the traffic lights.

Byelaw sign- Currently awaiting a decision from the Head of Navigation and the Communications department as to if the sign will be replaced.

Weeds – All of the PH sites will have the first spray of the year as soon as weather conditions allow. All sites are sprayed 3 times a year between April and October, in accordance with our EA licence.

Bins – The litter bins on the Staithe are not owned or managed by the BA. They are currently managed by North Norfolk District Council. If the Parish wishes to investigate alternative bird proof tops with NNDC the BA has no objection to this.

Staithe Land Registry – The BA are still attempting to register the land. Unfortunately, this is a long-winded process.

Potter Heigham Bridge Green - Two new picnic benches have been installed on Bridge Green which appear to be well used. Maintenance has been carried out on all the benches in the PH area this spring.

Potter Heigham Old Bridge- Two new gauge boards have been erected on the bridge and calibrated with the upstream and downstream gauge boards.

Enforcement -Adjacent waters tolls checks were carried out in June and October in 2020. This will be the same for the coming season. As in previous years there will be emphasis on vessels complying with the byelaws regarding Registration Numbers. Insurance producer forms will also be issued to private vessels found with no Boat Safety Certificate, when a Navigation warning is issued, for all sunken vessels and any vessels associated with an oil spill.

Bright Lights on Banks – Rangers will be carrying out night time patrols after receiving reports of bright lights outside riverside bungalows, impairing vision of navigating vessels. (BA Navigation byelaw 80)

Speed signs – There is a rolling replacement programme of speed signs and many have been replaced in the Potter Heigham area over the last year.

Other Issues -Speed checks continue in and around the Potter Heigham area. The electronic speed sign has been moved around the Thurne and Lower Bure and we have just been given landowner permission to erect in new sites. Late patrols and safety days are planned in for the coming season.

Potter Heigham Village Hall —Report for Annual Parish Meeting-- April 2021 .

A year ago we heard that the Brownies and Rainbows continued to expand, Short Mat Bowls planned to run on Mondays through the summer and we looked forward to a busy year. Regrettably we have just passed the first anniversary of Covid 19 lockdown (March 23rd) and it is sad that a number of groups who met regularly have disbanded. Nevertheless it is encouraging that some groups and societies are intending to resume their activities when the rules permit. The Brownies and Rainbows must follow the Scouting -Guiding rules; The Broadland Dog Training Club must follow Kennel Club guidelines, Slimming World and Yoga clubs also have to follow group guidelines. We trust that Stitchers will be able to use the Hall again as soon as the Covid Rules permit. Rebels Bingo has sadly decided to discontinue and we will miss the great support that Margret Molesworth and Jenny Cook have given over the years. Similarly the Monthly Village Hall Tea Party, previously an event within the Good Neighbour Scheme, has discontinued; Ann Fulker and the team of volunteers have supported the Hall in many different ways over some ten years. Potter Hens has also called a halt to their meetings; Deidre Richards resigned from the committee but it is very much hoped that some of these events will return under new guises before too long. Ann Harford left the committee in December 2020 having supported the Hall in many different ways.

The committee last met on September 30th 2020 holding both the AGM followed by a quarterly meeting. The meetings of April 8th and July 8th were cancelled due to Covid 19 prohibitions. The committee has been able to keep in touch via email as not all members are on Zoom. Whilst this is not ideal, everyone has been able to contribute to the decision making processes.

Sheridan Turner and Jane Harrison have joined the committee representing the Parish Council. David Balls our Secretary for many years resigned in February. David ensured that we liaised with all other bodies, keeping our records in good order. We are indebted to him for his guidance and commitment and wish his successor Sheridan Turner every success. Sheridan and Jane and their supporters are working hard to start activities based around the Hall bringing life back into the Village Hall with events such as the Produce and Craft Fair scheduled for August 14th and Heigham Hikers starting on May 18th.

As always, it is the ongoing support from committee members, alongside Louise Parker and Jenny Cook who ensure that events are properly scheduled and that the facility is in good order and fit for purpose. The field, verge and grass areas are maintained by Barry Payne and many maintenance tasks in the Hall and Children's Play Area are undertaken by Paul Gladden, all of whom respond quickly and efficiently to our needs as and when they arise. The Bowls Green is always a credit to the Bowls Club and we trust that the whole property reflects well on the village.

We have undertaken a lot of redevelopment replacing the Hall ceiling and lighting, replacing a twenty-three year old fire alarm system and redecorating. We added a two seater swing in the Play Area, sharing the cost with the Potter Heigham Trust. Following a successful bid to North Norfolk District Council's Sustainable Communities Grant, we received £10,000 towards the cost of installing 32 solar panels and a 100W Three Phase Hybrid Converter. This should make significant savings to the high winter month electricity bills, as well as

reducing the carbon footprint and be used by NNDC as an exemplar for other similar local projects.

Stan Chapman, our treasurer, has worked very hard to ensure that we have benefitted from the variety of grants we are entitled to thus enabling us to make the necessary contributions to capital projects and maintain a sound financial base. As we continue to develop the Hall and Grounds we will again need fund raising events and donations to enable further major improvements to be made such as replacing the flooring, installing more efficient heating systems and managing the tree line around the field. We are developing the Village Hall website and upgrading our profile on Venues 4 Hire. We look forward to welcoming new activities to the Hall and Field.

Thank you to everyone who helps to keep the Hall running so well and accident free.

Robin Graves-Morris

Chair - Potter Heigham Management Committee.

March 26th 2021

POTTER HEIGHAM TRUST FUND

Annual Report for Year ending 31st March 2021 - Page 1 of 2

The Potter Heigham Trust is constituted by a trust instrument and is a registered Charity, No 209517. The Charity Trustees during the year to 1st April 2019 were:

Mr S. B. Chapman JP (Chairman) (co-opted)

Mr D. Pickering, (nominated)

Mr S. J. Shepherd, (nominated)

Mrs M. Bondi, (co-opted)

Mr S. B. Chapman JP is also the Clerk to the Trustees

The body of the trustees consists of Two nominated trustees and two co-opted trustees. The co-opted trustees are appointed for a term of five years at a special meeting, whilst nominative trustees are appointed for a term of four years at a meeting convened and held according to the ordinary practice of the Parish Council.

The principal object of the Charity is relief, either generally or individually, of persons resident in the Parish of Potter Heigham who are in conditions of need hardship or distress.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

The focus of our activities remains providing fuel, making grants of money or providing for or paying for items, services or facilities calculated to reduce such need, hardship or distress.

The appropriation of the benefits of the Charity are made by the trustees at meetings of their body and not separately by any one individual trustee.

The main sources of income to the Charity are from investments in Charities Income and Investment Units, also from interest from monies held in a savings account at the Cambridge and Counties Bank.

Cont....

Annual Report for Year ending 31st March 2021 - Page 2 of 2

Last year, I sadly had to report that we had incurred a large financial loss due to COVID 19.

This year however, I can report that our confidence in the investments we hold have been confirmed and they have recovered to pre-2020 levels.

During the past year the charity has made, grants, gifts and donations to a total of £17,332 this included: - Contribution of £520 towards the costs of volunteers collecting prescriptions for residents from the local Doctors' surgery etc.

Assistance with residents heating costs accounted for £12,570.

Also, a further £3,000 was donated to other Local organisations. This included the Brownies/Rainbows and local Churches, and finally a sum of £1651 was donated towards a new swing in the children's play area.

Although, we have spent more than we have received in income this year. This was due to the fact that we made larger donations than usual, to assist the different organisation to stay solvent and continue throughout this difficult period.

The Charities Policy on reserves are:

- a) To maintain an investment level which will give an adequate income to allow continued payment to beneficiaries.
- b) The current cash monetary reserves of £48,204 are adequate, but should economic climate change, this may need to be reviewed.
- c) The Trustees have not met for many months due to the present world situation. However, I have kept the other Trustees up to date with the situation and have voted via e mail where necessary.

We confirm that to the best of our knowledge no major risks have been identified.

Signed on behalf of the Board of Trustees by;

S. B. Chapman JP (Chairman)

St Nicholas' Church (Potter Heigham) Annual Report.



April 6th 2021

This year has been extremely challenging, as it has for everyone.

We went into Lockdown without a Vicar. Catherine Dobson, the Rural Dean at Happisburgh, has been overseeing the benefice when necessary ever since; mainly organising services when they've been allowed. The PCC are very grateful for the support she has given us.

The Diocese has had severe financial problems, because of a lack of Parish Share being paid (though Potter PCC paid what we were requested to), and have taken advantage of our lack of a Vicar to reorganise this Benefice & so save on the cost of a Vicar (approx £60,000). The Benefice is being broken up, Hickling will be joining the Coastal Group and the remainder (Ludham, Catfield & Potter) will be joining the Horning group when the current Vicar at Horning retires. In the interim a temporary (for two years) a part-time post for a priest is being advertised. The priest will work 3 days/week in exchange for a house. Needless to say, this is not a popular move, but the PCCs involved were given no say in the matter.

Services have been badly affected by lockdown – the Easter service was our second this year. As there is no Vicar, we have had to rely on voluntary worship assistants in the Benefice to take services. Also because of our small congregation we have been having combined services with Catfield, alternating between churches. This has had the added advantage of having the services of Mrs Judith Gardiner from Catfield being available to take the vast majority of both churches' services. The PCC owe her a debt of gratitude for all the unpaid work she has put in on our behalf.

Because services have been intermittently suspended this past year the Benefice has run Zoom services every Sunday, which has proved to be popular, especially when there were no other services available.

The PCC has tried to keep the church open for visitors, when permitted, twice a week, on Wednesdays & Sundays.

Obviously, like all charities our finances have been severely hit, by lack of service collections, no visitors to the church, and no fundraising. The PCC decided that we would pay last year's Parish Share (£8,300), as mentioned above, by drawing heavily on our reserves.

The PCC would like to thank all those individuals and organisations, including the Parish Council, who have supported St Nicholas Church this past challenging year. It has been greatly appreciated.

Like most people we wish to put the last 12 months behind us and hope that things will improve from now on.

Donald Pickering (Chair of Potter Heigham Parochial Church Council).



Ludham Primary School and Nursery - Annual Report for Potter Heigham Parish Council

April 2021

What a year it has been! It has certainly been a 'corona-coaster' for the pupils, staff and parents at Ludham Primary School.

In February last year nobody would have predicted the disruption caused by the Covid-19 pandemic and we definitely would not have expected school to have been closed to most children for so many weeks.

Since the initial closure, in March 2020, we have carried out three whole-school reorganisations to comply with the changing Government guidance and many reviews of our Covid risk assessments to ensure everyone is as safe as possible. During these closures, staff were in school supporting the children of key workers while also providing daily remote learning and feedback for those still at home.

And while there is still undoubtedly an impact upon school life, with staggered start and end times for pupils and class bubbles sitting in rows, the children, staff and parents have acted with great care and patience. The result of these measures has been that we are yet to have any spread of the infection within school.

Despite the disruption of the past year, there has been much success. Engagement with remote learning from parents was very good and it was wonderful to see photos and evidence of the children's work posted on our learning platforms. The children have broadly followed the same curriculum they would have in school, which has meant they have been able largely pick up where they left off upon their return to the classroom.

There were no national Year 6 or Year 2 SATs tests last year and there will be none again this summer. Our internal data suggests that the cohorts from both this year and last would have achieved well in these tests. Their results were at least in-line with national data from the previous year and in many cases exceeded this, continuing the trend of high pupil performance which we have seen at Ludham in recent years.

The mental wellbeing of the children is something which has been at the forefront of our minds during the past year. Two of our members of staff have trained to become Licensed Thrive Practitioners, which enables them to carry out focused work with individual children to support their emotional health. We also now use the Promoting Alternative Thinking Strategies PHSE curriculum, as a whole school, which aims to raise self-esteem, improve children's emotional vocabulary and empower pupils to learn how to problem solve.

Ludham School has long been recognised for its high standards of music teaching provision. Since September we have had our own 'Musician in Residence' who has taught a range of instruments – including keyboard, saxophone and flute – to individual children and small groups. She has also taught whole class music across the school, which has seen children get to grips with recorders and ukuleles.

One of our main challenges during this year has been to try and maintain a sense of 'whole-school community' while children learn and play in their separate class bubbles. We have managed this by running whole-school assemblies through Microsoft Teams video conferencing software and a weekly newsletter which provides details of the good work happening across the classrooms.

We have also held special curriculum enrichment days such as the recent 'Let's Count' event which enabled the children to carry out a data-gathering exercise across the school while learning about the National Census. Corridor displays enable children to see the learning undertaken in other classes as they move around school.

As I write, hopes are growing that the current Government guidance may relax as the summer term progresses. Everyone is desperate to get back to 'normal' with whole-school assemblies, sports days, extra-curricular clubs and all the other things that further enrich the children's learning. We are also keen to bring back our excellent team of volunteers, who devote their time to support the children's reading.

Ludham is a very happy, vibrant school which the children love to attend. The number on roll has been steadily growing over the past twelve months and it looks as if we will be admitting a full Pupil Admission Number of 15 children into our Reception Year in September 2021.

I would like to thank our children, staff, parents and the wider community for their continued hard work and support for the benefit of Ludham School. It is a community of which everybody should be very proud.

Best wishes to all,

Mark Moore, Headteacher.

Potter Heigham Brownies

We have been running zoom meetings since September for the 9 girls we had left, it's been different to say the least. We did a virtual sleepover before the Easter break which was great fun. We hope to restart face to face meetings as soon as all the leaders are vaccinated and feel ready to do so.

Rainbows are down to 2 girls whose parents didn't feel they were old enough for zoom so they have been set monthly projects to do at home with Mum. As the 2 girls are coming up to 7 and will be moving up soon, the Rainbow leaders have decided to wait until September and re-start afresh then. They have been contacting schools etc but that isn't easy in the current climate, hopefully by September they will be able to get the word out there that they are back and up and running again.

Stephanie Self
Brown Owl

Potter Heigham Stitchers Report April 2021

Due to Covid 19 we have been unable meet on our usual Monday afternoons, 1.30 to 3.30 , since March 2020.

We look forward to returning as soon as the government restrictions allow.

Our group which now numbers 21 have been keeping in touch with each other via E mail & phone calls.

We are all of the older generation so need to be sure it will be safe and we are able to social distance,

before we return to our regular Mondays

Looking forward to meeting you in the future.

Regards Sue Harris (Stitchers)

Potter Heigham Short mat Bowls club.
PHSMBC

Chairperson Eileen Frost, Vice-chair person Geoff Wise
Secretary Mick Eady, Treasurer Hazel Eady
All members make up the committee.

We are a non-league Bowls Club. We meet for fun, chat, and companionship and of course the game of bowls.

Pre-Covid we met on a Monday evening and a Friday afternoon in the Village Hall. We have approximately 16 members. The age range of our members is vast and inclusive, the youngest being 12 and the more mature members being well over 80.

We haven't been able to play bowls now for over a year. We did stop meeting after consulting our members, before we were legally required to do so. Our main concern being, no hot water in the toilets for hand washing at the Village Hall. We believe this has been addressed by the Village Hall committee by putting in a water heater over the sink in the disable toilet.

We are very much looking forward to resuming our meetings as soon as it's safe and legal to do so.

Our re-starting date will be published when it is arranged and new members will be most welcome. Anyone who has not played before is welcome to come along and have a go.

Eileen Frost(chair)

POTTER HENS REPORT FOR POTTER HEIGHAM ANNUAL PARISH MEETING, 2021

In this very strange year, as with all organisations, Potter Hens have been unable to meet due to Covid 19. Following Deidre's decision to step down from her role as it's organiser and the thought that it would close I've agreed to take on that role as and when it is safe to do so.

I have booked the 1st Wednesday morning of the month for our meetings at the village hall when I hope to welcome you all to join us for a chat and a cuppa and meet up with your friends and neighbours.

Keep an eye out for the start date in the Potter Heigham Gazette and the Potter Heigham Village Community Page.

Hazel Eady

Email: hazeleady7@gmail.com

Tel: 01692 670616