

# Potter Heigham Parish Council

## Notice of Vacancy

Notice is hereby given that there is a vacancy on Potter Heigham Parish Council. The vacancy has previously been advertised, and no election has been requested. The Council is now able to fill the vacancy by co-option.

Applications should be made in writing to the Clerk to the Council and sent to: [potterheighamparishcouncil@gmail.com](mailto:potterheighamparishcouncil@gmail.com) by 23rd October 2023

Applicants are asked to complete the application form available from <https://potterheighamparishcouncil.norfolkparishes.gov.uk/become-a-councillor/>

Any elector interested in applying is welcome to contact the Clerk for further details. The successful applicant will be chosen following consideration by the Parish Council.

Applicants should note that Councillors are expected to attend regular monthly meetings on the second Wednesday of each month and any additional meetings as may be arranged, and to represent the electors of Potter Heigham in raising and discussing those issues of interest and concern on which the Parish Council is empowered to act. Applicants should also note that membership of the Council is open to electors who are:

- Whose residence is in Potter Heigham or within three miles of Potter Heigham, or
- Whose principal place of work is in Potter Heigham and
- Who is not disqualified (by reason of a criminal record, bankruptcy or involvement in corrupt practices).

For further information, please contact the Clerk to the Council.

**Email:** [potterheighamparishcouncil@gmail.com](mailto:potterheighamparishcouncil@gmail.com)

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