

POTTER HEIGHAM PARISH COUNCIL MINUTES

Minutes of the extraordinary meeting of Potter Heigham Parish Council held on 28th February at 7:00pm in Potter Heigham Village Hall.

Present: Councillors Stan Chapman, Harry May, Robin Graves-Morris, Donald Pickering, Sindy Ratani, Brendan Shakeshaft, Bev Standen and Sheridan Turner (Chair)

Apologies for absence: PHPC Councillors Mary Haslam, Robert Lovick and Louise Parker and Councillors Harry Blathwayt and Richard Price

Guest: Cally Smith, Head of Planning, Broads Authority

Meeting opened at 7:02 pm

Cllr Turner announced that there is no public time however if members of the public wished to speak should raise their hand.

Purpose of meeting to plan a community session regarding the Potter Heigham Bridge. Cllr May asked that the Traffic Working Group consider an idea he had for traffic control. Cllr May noted that the Parish Clerk has had letter from the Broads Authority about removing rubbish bins from the Staithe. The bin liners have rusted and bin men don't want to empty them. HM suggests buying new metal bins to drop into them at £15 each. **Amy to share letter to all councillors and discuss at next meeting.**

HM: 22nd March working group, 18th March litter picking.

Special Meeting:

It was decided that Tuesday ^{rdh} May 21st at 7:00 pm would be the date for the Community Meeting. Highways is available to attend.

Speakers:

NCC Highways– can talk about repairs and options and the processes.

English Heritage/Historic England – Cally has been in touch but had no feedback. She will continue her efforts to reach James Albone to get them to attend.

Broads Authority – Cally will come as the representative and possibly with Natalie Beal.
Broads Society - Paul Rice is Chair- Cllr Turner to follow up with Mr. Rice

Invitees and structure of meeting:

Invite all residents of village
All Businesses
Repps Parish council
River Thurne Tenants Association

Publicity:

Invitations – facebook, websites, leaflet drop, Post Office, EDP, Posters, Radio Norfolk. Ask Gazette deliverers to do an extra delivery of leaflet.

Need to specify (EDP) that the meeting is for Potter Heigham/Repps residents only. Suggest asking Post Office to put leaflets in EDP (or all papers) as well as leaflets and poster at Ludham Surgery . It was suggested that Hazel Eady put out a notice to the Mardler's via email.

River Thurne Tenants association should be invited – Di Cornell & Keith Bacon, 10th March is their next meeting – **Cllr May to take information to them**
Cllr. Standen to invite police.

Cllrs Ratani and Turner will work on the leaflet/poster and circulate to Council for input.
An estimate to cover printing costs to be approved at the March 8th meeting.

Structure of Meeting:

Organisation representatives will each speak for a few minutes.

The public will be invited to share thoughts, opinions, ideas. Each person will be limited to 3 minutes. Cllr Ratani has a timer we can use to ensure 3 minute rule is enforced.

Speakers will be asked not to repeat what has already been stated.

Following public comment, organisations will be invited to respond to issues raised.

Harry Blathwayt had suggested a ballot at end of meeting to get an overview of the preferred option for use. Cally Smith cautioned a vote at the meeting. Not everyone in the village will be in attendance and information may change. She recommends a survey of all residents following the meeting to get a sense of community sentiments about the options for the use of the bridge. Cllrs Grave Morris and Standen suggested that the survey be structured in order to differentiate between residents north and south of the A149. This could be simply different coloured paper on which the survey is printed.

The County Council own the bridge because it is a registered highways structure, hence they have responsibility for maintaining it.

Cllr Graves Morris suggested that the survey should be based on what residents have heard so far, and ask them to rank the options in order of preference. It was agreed that the Traffic Working Group would work on development of the survey. Drafts can be circulated and commented on and a final version presented for Council approval at the April meeting. An email from Richard Price was read out and noted.

Cally Smith suggested asking Cllr Richard Price for an example of a 'professional survey' to get an idea of language used.

It was noted that before closure, buses over the weight limit were going over the bridge. Cllr Standen noted that Saunders had told the prior parish clerk that they had been given special dispensation for use. **Cally will ask Highways about the bus use/exemption.**



April 12th 2023