

POTTER HEIGHAM PARISH COUNCIL

Tel: 01493 253041; Email: potterheighamparishcouncil@gmail.com
Chairman: Mr Paul Rice Parish Clerk: Mrs Catherine Moore

To Members of the Council,

You are hereby summoned to attend an electronic meeting¹ of Potter Heigham Parish Council on **Wednesday 17th March 2021, 7.30pm** for the purpose of transacting the following business:

C Moore Parish Clerk 12th March 2021

1. **To consider apologies for absence**
2. **Public Forum**
 - a. Public
 - b. County / District Councillors
 - c. Reports from Outside Bodies / Village Committees (for information)
 - i. Police Report – Cllr Standen / PC Tom Gibbs
 - ii. SAM2 Report – Cllr Standen
 - iii. Any other reports from Councillors
3. **Declaration of interest for items on the agenda and applications for dispensation**
4. **To approve the minutes of the meeting held on Monday 17th February 2021**
5. **Matters Arising from the Minutes**
 - a. Letter to Lorne Green, Police and Crime Commissioner
 - b. Dog and Salt Bins (Cllr Rice)
 - c. Flooding Issues (Cllr Rice)
6. **Co-option of Parish Councillor**
7. **Finance**
 - a. Financial Update 2020/21
 - b. To consider payment of the following:
 - i. None None £0.00
8. **Correspondence and Consultations**
 - a. General Correspondence
9. **Planning**
 - a. New Applications
None
 - b. Decisions
None
10. **Reports from Parish Council Leads**
 - a. Allotments
 - b. Drainage
 - c. Environment
 - d. PRow Footpaths
 - e. Highways
 - f. Staithe
11. **Other Matters**
 - a. Approve Draft Standing Orders and Financial Regulations
 - b. Village Website Advertising and Administration (Cllr Turner / Cllr Lovick)
 - c. Annual Parish Meeting: Date and Arrangements
12. **Items for the Next Agenda** (for information only)
13. **Date of Next Meeting – Wednesday 21st April 2021, 7.30pm on Zoom** agenda items to the Clerk by 5pm Tuesday 13th April 2021

¹ Members of the public wishing to observe the meeting can access it by downloading the Zoom app and joining the meeting from 7.25pm using the following credentials:
Meeting ID: 2015140757 Password: 365665